



## **PHOTOGRAPHY GUIDELINES / LIABILITY WAIVER**

Mission San Juan Capistrano (“Mission”) welcomes you to our beautiful historic “Jewel.” We are so pleased to have you here but be aware that in addition to the typical rules/ guidelines that follow, new restrictions have been put in place in response to the Covid-19 pandemic that follow CDC and health department guidelines. We ask that all rules, restrictions, and guidelines be strictly adhered to during your visit for the safety of all our staff and patrons. Please be aware that a photography session may be terminated for safety concerns at the sole discretion of Mission staff. Finally, the Mission reserves the right to change or alter these guidelines as it deems necessary.

- All sessions are limited to the 1 or 2 hour booked reservation time. Neither starting nor ending times can be altered. Upon arrival at the front gate, please wait outside and call our reservation number that will be provided to you. One of our staff will respond immediately and guide you through our entry procedures. All parties involved have agreed to start on the hour listed on the reservation. No refunds will be given for late arrivals that do not allow for a full 1-hour session. However, rescheduling the session will be honored for up to 365 days.
- All payments need to be made in advance. Payment upon arrival will not be accepted. Similarly, changes to the reservation on the day of the session will not be accommodated.
- Each session is limited to maximum of five (5) subjects in the photos and up to two (2) photographers/assistants. Sessions with greater than 5 subjects must be preapproved by the Group Bookings Manager and will be subject to an increase in pricing.
- The party being photographed must maintain the recommended 6-foot social distance from all staff, volunteers, and other patrons.
- All persons entering the property will be subject to a temperature check with anyone exhibiting a temperature of 100 degrees or higher not allowed on site.
- We recommend you bring your own water bottles as all drinking fountains are currently closed due to Covid-19 restrictions.
- All public areas are subject to closure for preservation projects or events.
- Large props are not permitted with family, individual and portrait photography.

- Photography reservations do not include videography. Videography reservations are separate from photography reservations and must be made in advance.
- Photographs of the grounds and its structures are for private, noncommercial use only. These photographs may not be published, sold, reproduced, transferred, distributed, or otherwise commercially exploited.
- Please do not climb on the walls, arcades, ruins, or any physical and historic structure that makes up the Mission.
- Please keep your personal belongings with you during the photo shoot at all times. At your request, a wagon can be provided to aid in the holding and transferring of your belongings while on site. The Mission is not responsible for any lost, stolen, or damaged personal property.
- Please do not close any of the museum doors, gates, or windows.
- Please do not reposition the sitting benches or the exhibit signs.
- Please do not block pedestrian walkways or places of rest for our guests with equipment while photographing.
- Only handheld equipment may be used. Drones are not permitted on the property.
- Please be aware the Mission is not able to provide onsite power/electricity.
- Pets such as K9's and cats on leash may be permitted if session is conducted during off peak hours. Prior approval of the Group Bookings Manager is required. A commensurate fee will apply for any pets attending the session. Please bring your own baggies and clean up after your pet if needed.
- Clothes that are revealing or inappropriate are not permitted.
- Currently, restroom access is limited, therefore clothing changes are discouraged but may be requested prior to arrival.
- Please maintain a positive visitor experience and respect the guests, the grounds, and all employees.
- If it becomes necessary for Mission staff or Security to relocate you, we would appreciate your understanding and cooperation.
- In accordance with CDC Covid-19 guidelines, all patrons must wear cloth face coverings or masks over their nose and mouth while on the premises at all times. A waiver is provided below allowing for their removal during the photo shoot only. Please sign the waiver if you wish to remove your mask during the session.

**Waiver:** I have read, understood, and agree to follow the guidelines given above. I hereby release, hold-harmless and waive all claims I may have against the Mission, its employees, officers, directors, members and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person or damage to property or interference with use of property and for errors and omissions committed. This waiver of rights includes any and all claims resulting from my choosing not to wear a face covering or mask while on the premises located at 26801 Ortega Hwy, San Juan Capistrano, CA 92675. I fully recognize that while it is my choice not to wear a mask or face covering, I must still follow the Mission's social distancing requirements including the need to keep all photography sessions at least 6 feet away from all other patrons, photographers and staff.

Photographer Name: (print) \_\_\_\_\_

Photographer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Guest Name: (print) \_\_\_\_\_

Guest Signature: \_\_\_\_\_

Date: \_\_\_\_\_

We thank you for your support and appreciation of Mission San Juan Capistrano. Cooperation with these guidelines helps us ensure the safety of our guests and staff as well as the Mission's longevity as a place of inspiration and historic significance.

Sincerely,

Meghann Yan  
Group Bookings Director

Mariela Martinez  
Guest and Field Services Manager